



**Mississippi Headwaters Board
Meeting Agenda
Cass County Board Room Walker, MN**

<https://us02web.zoom.us/j/81989309950>

**July 22, 2022
9:00 am**

9:00 AM

- Call to Order/Pledge of Allegiance

9:05 AM Approve/Amend

- Agenda
- Consent Agenda – June '22 Minutes & Expenses

Correspondence

- July Press Release
- Letter to DNR Commissioner from Sen. Carrie Ruud

Planning and Zoning (Actions)

- CW7a22- Magnus Variance- Decision

Action / Discussion Items:

- MHB Letter of Support to Comm. Strommen- Action
- Resourcetainment surveys- Discussion
- Executive Directors report- Discussion

Misc: ☀ Legislature Update (if any) ☀ County Updates

Meeting Adjourned - Thank you

Mtgs: August 26, 2022 9:00 AM- Cass County Courthouse, Walker, MN

Attachment

Draft Minutes

Monthly Expenses

Mississippi Headwaters Board

May 27, 2022

Cass County Board Room

322 Laurel St.

Brainerd, MN

Optional interactive technology: <https://us02web.zoom.us/j/85386654081>

MEETING

MINUTES

Members present by Roll Call: Scott Bruns (Cass), Craig Gaasvig (Beltrami), Davin Tinquist (Itasca), Ann Marcotte (Aitkin), Steve Barrows (Crow Wing), Ted VanKempen (Hubbard), Dean Newland (Clearwater interactive), and Tim Terrill (Executive Director).

Others Present: Paula West, Todd Holman (TNC), Lori Buell (Clearwater SWCD), Sarah Strommen (DNR), Adam Munstenteiger (DNR), Crystal Mathusrud (Hubbard SWCD), Marcel Noyes (Hubbard SWCD), Bob McGillivray (TPL), Kathy DonCarlos (NWLTL) Bob Karls (NWLTL),

Pledge of Allegiance

Chair Van Kempen asked if there were any additions to the agenda. **M/S (Barrows/Marcotte) to approve of the agenda. Motion carried unanimously.**

M/S (Gaasvig/Tinquist) to approve of the Consent agenda by roll call. Motion carried unanimously.

Correspondence

Tim noted that the article was sent out on 6/3/22 to all the county newspapers, and stated that it talked about the MHB approving of the Nature Conservancy to sponsor a study on the Leech Lake Dam for fish passage.

Planning and Zoning

GBA6a22 Nord Variance- Nick Phillips from the GBAJPB presented the Nord Variance to the board. He mentioned the administrative request for an increase in impervious surface. Comm. Barrows asked why the request was done administratively when there is a variance process clearly stated in the MHB Comprehensive Plan. Comm. Marcotte followed up and asked if DNR approval is on a project by project basis or a general approval. Nick replied that the GBAJPB received approval through their shoreland ordinance revision and the DNR granted them permission for administrative approval. He stated that there is a shoreland ordinance revision coming up and he has it on his list to consult with the MHB regarding authority to use the administrative process rather than the variance process. Comm. Barrows clarified his statement and said that he is emphasizing about the process being followed than the outcome of this request. Nick continued and stated that a stormwater plan was developed for the site by Murray Surveying, and that a septic design was submitted and will be determined if feasible at a later date. Tim asked what would happen if it was determined infeasible, and Nick replied that they would look for another solution. **M/S (Gaasvig/Tinquist) to certify the Nord Variance. Motion carried unanimously.**

Action/Discussion:

Tim provided the context of the meeting which was to help with expedient transfer of The Conservation Fund (TCF) parcels (sheep ranch) to the DNR. Comm. Sarah Strommen presented opening statements about DNR wanting to take a strategic approach to land management and then had Adam Munstenteiger to explain the process. Adam stated that out of the 70K acres purchased by TCF, 40,000 are being evaluated and prioritized by the DNR using a science based approach and county involvement. To date, DNR teams have been set up with county land commissioners to decide what parcels make sense for ownership. A process is being used to minimize transaction costs by making 1 large purchase through the DNR and to get the work done in one ask rather than continually coming back to county boards. It was asked by the board how long it will take for an appraisal to be ordered by the DNR and Adam responded it could take up to a year from now. Comm. Marcotte asked what counties the DNR is working in and Adam replied there are 14 counties. Paula West, MHHCP easement and acquisition coordinator commented that time is of the essence regarding the TCF parcels, and with the Sheep Ranch parcels, the money and approval has already been given by the LSOHC council. Waiting longer could cost half a million more waiting for a DNR proposal. Paula said that because of the uniqueness of sheep ranch that it would be more efficient to remove that from the process and let the MHHCP work on that separately. Tim suggested that while our values of efficiency and transparency are aligned, that the administrative, political, and policy hurdles facing the DNR will delete any efficiencies gained by one large appraisal. Sarah responded that our concern is the value of saving money for the public, and noted that consideration should be given to other avenues if sheep ranch should be separated from the process. Comm. Gaasvig requested that consideration should be given to the MHHCP process and sheep ranch should be separated from the process. Sarah responded that if the DNR staff can justify that it makes sense to remove sheep ranch from the process that she would do it. Discussion ensued about exchange of lands and Adam noted that because of the short timeline that they prefer to focus on acquiring lands first, and then discussing exchange at a later date. Comm. Marcotte expressed some concern about the Strategic Land Asset Management process (SLAM) and asked DNR's opinion on it. Adam said that the SLAM process was expensive and inefficient and they prefer to look at parcels from a whole county view vs. a project by project basis. Comm. Van Kempen asked what will happen with other parcels that were not deemed a priority for acquisition. Adam responded that counties and DNR get a first chance to look at parcels and decide who should own what, and then it is up to TCF if other smaller parcels can go into private ownership. Chair Van Kempen thanked the Commissioner and Adam for attending and helping everyone understand the potential for removal of the sheep ranch parcel from the DNR process.

Smiles on the Sippi volunteer- Tim gave a brief overview of the event and asked if anyone could volunteer to hand out headwaters books and swag at our MHB table. Comm. Barrows said that he would help that day.

Clearwater SWCD funding request- Lori Buell provided the board with an overview of the request for \$10K to help with providing nitrate and bacteria testing of water sources within the Upper Mississippi watershed area. She said that they already contract services with RMB labs and there is a courier service that will pick up and test water samples. A full nitrate and total coliform bacteria testing would be \$60 per source. Comm. Barrows asked if the landowner would need to pay, and Lori responded that they would not. Comm. Gaasvig asked what type of report could they provide us and Lori stated that she could give one about number of people participating but information would remain confidential about names and location of test. Gaasvig asked what are the benefits of the testing if information can't be shared? Tim stated that while exact location could not be given, that smaller HUC's could be shaded different colors on a GIS map to note potential areas of concern. Gaasvig asked why there was no other sources of funds secured, and Lori said that SWCD admin and education in-kind funds would be leveraged to manage and educate the public about the program. **M/S (Marcotte/Newland) to approve of the funds to be used for nitrate and total coliform bacteria testing in the Upper Miss. watershed.** Comm. Marcotte suggested that funds be delivered on a 50% cost share basis so the

landowner could have some stake in the process. Comm. Gaasvig agreed. Comm. Van Kempen suggested that some funding could be made available for low income participants. **Motion carried unanimously.**

Executive Directors Report

1. Tim said a person called and asked about information about the miles between two landing in Aitkin county because they were planning a paddling trip this summer. He provided them with the DNR website that allows the user to count river miles between landings. He stated that it proves that our MHB signage program is needed because there is a lack of education on this subject at the field level.
2. Tim attended the summer conference of the Economic Development Assoc. of MN (EDAM) at Grand View Lodge. He heard many different ways on how economic development coordinators are helping in the state, and talked with people afterwards about the MHB signage and resourcetainment events. Many were interested about it, and talked to someone from the city of Sleepy Eye about personless kayak rental systems which is similar to rentable bikes.
3. Tim discussed the Bowen Lodge situation and the need or lack of need for a bill to be passed by Stauber's office to help expedite the process.
4. Tim provided an update about the Paddle and Pint event last week in Cohasset and said there is an event in Aitkin tomorrow.
5. Tim said that there will be a variance form Crow Wing county next month for a dirt moving variance. He went on to say there was an after-the-fact variance that was not approved.

M/S (Marcotte/Barrows) to adjourn. Motion carried unanimously.

Chair, Ted VanKempen

Executive Director Tim Terrill

June SFY'22 Budget Summary

| | | YTD spending/rei mbursement | Projected Budget | % of budget spent | |
|----------------------------------------------------------------|-----------------------|-----------------------------------|---------------------|----------------------|----------------------------------------------------------------|
| Revenues: | Monthly Amount | | | | Explanation |
| Governor's DNR grant (53290) | | \$127,135.81 | \$124,000.00 | 102.53% | non competitive quarterly reimbursement |
| LSOHC grant (53290) | | \$9,088.60 | \$6,000.00 | 151.48% | LSOHC reimbursement |
| Guidebook sales (58400) | | \$200.00 | \$200.00 | 100.00% | reimbursment for Guidebook sales |
| Enbridge program (58300) | | \$5,942.92 | \$7,000.00 | 84.90% | enbridge reimbursement |
| Miscell. Other revenue (58300) | | \$3,600.00 | \$3,000.00 | 120.00% | AIS reimbursement |
| MCIT Dividend (58300) | | \$277.00 | \$277.00 | 100.00% | MCIT refund |
| County Support (52990) | | \$12,000.00 | \$12,000.00 | 100.00% | 8 county support |
| BWSR Grant Stormwater (53090) | | | | #DIV/0! | This will not be reimbursed due to change of grant conditions. |
| LCCMR acquisition | \$1,720.12 | | \$1,000.00 | 0.00% | competitive reimbursement |
| Total | \$0.00 | \$31,108.52 | \$28,477.00 | | |
| Expenses: | Monthly Amount | | | | Explanation |
| Salaries/Benefits FICA/Med/PERA/LIFE/LTD/Hlth/ WC(61000) | \$ 8,351.59 | \$96,224.99 | \$103,866.00 | 92.64% | reimbursed by Gov. DNR grant |
| MCIT insurance/work comp/liability (61500) | | \$3,022.00 | \$3,220.00 | 93.85% | reimbursed by Gov. DNR grant |
| MHB board Per Diem (62680) | \$ 200.00 | \$1,950.00 | \$2,700.00 | 72.22% | reimbursed by Gov. DNR grant |
| Hotel/Meals/travel exp. (63340) | \$ 20.92 | \$881.64 | \$500.00 | 176.33% | meal reimbursement |
| Commissioner Mileage (62720) | \$ 227.92 | \$1,355.85 | \$2,800.00 | 48.42% | reimbursed by Gov. DNR grant |
| Employee Mileage (63320) | \$ 116.42 | \$2,783.31 | \$4,400.00 | 63.26% | reimbursed by Gov. DNR grant |
| Professional Services (62990) | \$ 10,525.00 | \$9,395.05 | \$45,000.00 | 20.88% | CW financial, website renewal fee |
| Office supplies/operations (64090) | \$ 85.92 | \$1,218.36 | \$1,400.00 | 87.03% | telephone |
| Training & Registration Fees (63380) | | \$720.00 | \$300.00 | 240.00% | reimbursed by Gov. DNR grant- Economic Dev. Conference |
| Total | \$19,527.77 | \$117,551.20 | \$164,186.00 | | |

Governor's DNR grant is always \$124K every year

LSOHC grant is around \$6K to \$8K every year

*The total under revenue does not reflect the \$124K because it is a non-competitive grant, and it doesn't always fall in the fiscal year.

ACCOUNT DETAIL HISTORY FOR 2022 06 TO 2022 06

| ORG YR/PR | OBJECT JNL | PROJ EFF DATE | SRC REF1 | REF2 | REF3 | CHECK # | OB | AMOUNT | NET LEDGER BALANCE | NET BUDGET BALANCE |
|-----------|------------|----------------|-----------------------------|----------|-----------|---------|----|----------------|--------------------|--------------------|
| 74830 | 53290 | | Natural Resources | | | | | | | |
| | | | | | | | | REVISED BUDGET | | .00 |
| | | | | | | | | PER 01 | -44,626.96 | -44,626.96 |
| | | | | | | | | PER 04 | -32,838.24 | -77,465.20 |
| 22/06 | 494 | 06/10/22 | GEN | | | | | | -1,720.12 | -79,185.32 |
| | ST OF MN | 1 | | | | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | .00 | | | CREDITS: | -79,185.32 | NET: -79,185.32 |
| 74830 | 61000 | | Salaries & Wages - Regular | | | | | | | |
| | | | | | | | | REVISED BUDGET | | .00 |
| | | | | | | | | PER 01 | 5,523.01 | 5,523.01 |
| | | | | | | | | PER 02 | 6,012.04 | 11,535.05 |
| | | | | | | | | PER 03 | 5,802.46 | 17,337.51 |
| | | | | | | | | PER 04 | 5,802.46 | 23,139.97 |
| | | | | | | | | PER 05 | 5,802.47 | 28,942.44 |
| 22/06 | 184 | 06/03/22 | PRJ PR0603 | 1220603 | 1220603 | 1220 | | | 2,901.23 | 31,843.67 |
| | PAY060322 | WARRANT=220603 | RUN=1 | BI-WEEKL | | | | | | |
| 22/06 | 785 | 06/17/22 | PRJ PR0617 | 1220617 | 1220617 | 1220 | | | 2,901.23 | 34,744.90 |
| | PAY061722 | WARRANT=220617 | RUN=1 | BI-WEEKL | | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | 34,744.90 | | | CREDITS: | .00 | NET: 34,744.90 |
| 74830 | 61200 | | Active Insurance | | | | | | | |
| | | | | | | | | REVISED BUDGET | | .00 |
| | | | | | | | | PER 01 | 1,709.26 | 1,709.26 |
| | | | | | | | | PER 02 | 1,709.26 | 3,418.52 |
| | | | | | | | | PER 03 | 1,709.96 | 5,128.48 |
| | | | | | | | | PER 04 | 1,709.96 | 6,838.44 |
| | | | | | | | | PER 05 | 1,711.36 | 8,549.80 |
| 22/06 | 184 | 06/03/22 | PRJ PR0603 | 1220603 | 1220603 | 1220 | | | 866.91 | 9,416.71 |
| | PAY060322 | WARRANT=220603 | RUN=1 | BI-WEEKL | | | | | | |
| 22/06 | 785 | 06/17/22 | PRJ PR0617 | 1220617 | 1220617 | 1220 | | | 843.05 | 10,259.76 |
| | PAY061722 | WARRANT=220617 | RUN=1 | BI-WEEKL | | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | 10,259.76 | | | CREDITS: | .00 | NET: 10,259.76 |
| 74830 | 61300 | | Employee Pension & FICA | | | | | | | |
| | | | | | | | | REVISED BUDGET | | .00 |
| | | | | | | | | PER 01 | 796.85 | 796.85 |
| | | | | | | | | PER 02 | 870.93 | 1,667.78 |
| | | | | | | | | PER 03 | 839.18 | 2,506.96 |

ACCOUNT DETAIL HISTORY FOR 2022 06 TO 2022 06

| ORG YR/PR | OBJECT JNL | PROJ EFF DATE | SRC REF1 | REF2 | REF3 | CHECK # | OB | AMOUNT | NET LEDGER BALANCE | NET BUDGET BALANCE |
|-----------|------------|---------------|-----------------------------|-------------------------------|----------------------|----------|----------------|--------|--------------------|--------------------|
| | | | | | | PER 04 | | 839.17 | 3,346.13 | |
| | | | | | | PER 05 | | 839.18 | 4,185.31 | |
| 22/06 | 184 | 06/03/22 | PRJ PR0603 | 1220603 | 1220603 | 1220 | | 419.58 | 4,604.89 | |
| | | | PAY060322 | WARRANT=220603 | RUN=1 BI-WEEKL | | | | | |
| 22/06 | 785 | 06/17/22 | PRJ PR0617 | 1220617 | 1220617 | 1220 | | 419.59 | 5,024.48 | |
| | | | PAY061722 | WARRANT=220617 | RUN=1 BI-WEEKL | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | 5,024.48 | CREDITS: | | .00 | NET: | 5,024.48 |
| 74830 | 62100 | | Telephone | | | | | | | |
| | | | | | | | REVISED BUDGET | | | .00 |
| | | | | | | PER 01 | | 57.37 | 57.37 | |
| | | | | | | PER 02 | | 56.83 | 114.20 | |
| | | | | | | PER 03 | | 56.91 | 171.11 | |
| | | | | | | PER 04 | | 57.66 | 228.77 | |
| | | | | | | PER 05 | | 57.84 | 286.61 | |
| 22/06 | 661 | 06/21/22 | API 006205 | | 171601 | 30806 | | 2.58 | 289.19 | |
| | | | W C062122 | MONTHLY BILLING | CONSOLIDATED TELECOM | | | | | |
| 22/06 | 661 | 06/21/22 | API 006205 | | 171601 | 30806 | | 10.25 | 299.44 | |
| | | | W C062122 | MONTHLY BILLING | CONSOLIDATED TELECOM | | | | | |
| 22/06 | 785 | 06/17/22 | PRJ PR0617 | 1220617 | 1220617 | 1220 | | 55.00 | 354.44 | |
| | | | PAY061722 | WARRANT=220617 | RUN=1 BI-WEEKL | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | 354.44 | CREDITS: | | .00 | NET: | 354.44 |
| 74830 | 62680 | | Non-Employee Per Diems | | | | | | | |
| | | | | | | | REVISED BUDGET | | | .00 |
| | | | | | | PER 02 | | 150.00 | 150.00 | |
| | | | | | | PER 03 | | 550.00 | 700.00 | |
| | | | | | | PER 05 | | 150.00 | 850.00 | |
| 22/06 | 1362 | 06/28/22 | API 003257 | | 172415 | 30921 | | 50.00 | 900.00 | |
| | | | W A062822 | MHB MEETING AND MILEAGE | GAASVIG, CRAIG | | | | | |
| 22/06 | 1362 | 06/28/22 | API 002809 | | 172416 | 30974 | | 50.00 | 950.00 | |
| | | | W A062822 | MHB MEETING AND MILEAGE | TINQUIST, DAVIN C | | | | | |
| 22/06 | 1362 | 06/28/22 | API 001099 | | 172417 | 30924 | | 50.00 | 1,000.00 | |
| | | | W A062822 | MHB MEETING AND MILEAGE | MARCOTTE, ANNE | | | | | |
| 22/06 | 1362 | 06/28/22 | API 003356 | | 172418 | 30923 | | 50.00 | 1,050.00 | |
| | | | W A062822 | TED VANKEMPEN MHB MEETING AND | HUBBARD COUNTY TREAS | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | 1,050.00 | CREDITS: | | .00 | NET: | 1,050.00 |

ACCOUNT DETAIL HISTORY FOR 2022 06 TO 2022 06

| ORG YR/PR | OBJECT JNL | PROJ EFF DATE | SRC REF1 | REF2 | REF3 | CHECK # | OB | AMOUNT | NET LEDGER BALANCE | NET BUDGET BALANCE |
|-----------|------------|---------------|-------------------------------|------|----------------------|---------|----|----------------|--------------------|--------------------|
| 74830 | 62720 | | Non-Employee Mileage | | | | | | | .00 |
| | | | | | | | | REVISED BUDGET | | |
| | | | | | | | | PER 02 | 198.90 | 198.90 |
| | | | | | | | | PER 03 | 359.19 | 558.09 |
| | | | | | | | | PER 05 | 164.97 | 723.06 |
| 22/06 | 1362 | 06/28/22 | API 003257 | | 172415 | 30921 | | 59.67 | 782.73 | |
| | W A062822 | | MHB MEETING AND MILEAGE | | GAASVIG, CRAIG | | | | | |
| 22/06 | 1362 | 06/28/22 | API 002809 | | 172416 | 30974 | | 70.20 | 852.93 | |
| | W A062822 | | MHB MEETING AND MILEAGE | | TINQUIST, DAVIN C | | | | | |
| 22/06 | 1362 | 06/28/22 | API 001099 | | 172417 | 30924 | | 66.69 | 919.62 | |
| | W A062822 | | MHB MEETING AND MILEAGE | | MARCOTTE, ANNE | | | | | |
| 22/06 | 1362 | 06/28/22 | API 003356 | | 172418 | 30923 | | 31.36 | 950.98 | |
| | W A062822 | | TED VANKEMPEN MHB MEETING AND | | HUBBARD COUNTY TREAS | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | 950.98 | | | CREDITS: | .00 | NET: 950.98 |
| 74830 | 62990 | | Prof. & Tech. Fee - Other | | | | | | | .00 |
| | | | | | | | | REVISED BUDGET | | |
| | | | | | | | | PER 01 | 2,080.20 | 2,080.20 |
| | | | | | | | | PER 02 | 595.00 | 2,675.20 |
| | | | | | | | | PER 03 | 92,098.80 | 94,774.00 |
| | | | | | | | | PER 04 | 6,725.98 | 101,499.98 |
| | | | | | | | | PER 05 | 1,818.08 | 103,318.06 |
| 22/06 | 1362 | 06/28/22 | API 009999 | | 172423 | 30967 | | 875.00 | 104,193.06 | |
| | W A062822 | | RED CANOE EASEMENT FLYER | | Unknown | | | | | |
| 22/06 | 1362 | 06/28/22 | API 009999 | | 172424 | 30935 | | 10,000.00 | 114,193.06 | |
| | W A062822 | | CLEARWATER SWCD WATER TESTING | | Unknown | | | | | |
| 22/06 | 1362 | 06/28/22 | API 102668 | | 172426 | 1940162 | | 420.00 | 114,613.06 | |
| | W A062822 | | EASEMENT OUTREACH | | FIRST IMPRESSION PRI | | | | | |
| 22/06 | 1697 | 06/30/22 | GEN | | | | | 525.00 | 115,138.06 | |
| | | | RECURRING FINANCIAL SERVICE | | | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | 115,138.06 | | | CREDITS: | .00 | NET: 115,138.06 |
| 74830 | 63320 | | Employee Mileage | | | | | | | .00 |
| | | | | | | | | REVISED BUDGET | | |
| | | | | | | | | PER 01 | 239.96 | 239.96 |
| | | | | | | | | PER 02 | 90.97 | 330.93 |
| | | | | | | | | PER 03 | 345.21 | 676.14 |
| | | | | | | | | PER 04 | 386.81 | 1,062.95 |

ACCOUNT DETAIL HISTORY FOR 2022 06 TO 2022 06

| ORG YR/PR | OBJECT JNL | PROJ EFF DATE | SRC REF1 | REF2 | REF3 | CHECK # | OB | AMOUNT | NET LEDGER BALANCE | NET BUDGET BALANCE |
|-----------|------------|---------------|-----------------------------------------|------|------------|---------|----------------|------------|--------------------|--------------------|
| | | | | | | PER 05 | | 240.60 | 1,303.55 | |
| 22/06 | 1648 | 06/30/22 | GNI MAY | | | | | 17.20 | 1,320.75 | |
| | WF PCARD | | 1434 - drop flyers off Paulas | | | | | | | |
| | | | TIM TERRILL - OOP | | | | | | | |
| 22/06 | 1648 | 06/30/22 | GNI MAY | | | | | 61.43 | 1,382.18 | |
| | WF PCARD | | 1434 - MHB monthly May meeting | | | | | | | |
| | | | TIM TERRILL - OOP | | | | | | | |
| 22/06 | 1648 | 06/30/22 | GNI MAY | | | | | 37.79 | 1,419.97 | |
| | WF PCARD | | 1434 - EQIP local work group | | | | | | | |
| | | | TIM TERRILL - OOP | | | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | 1,419.97 | | CREDITS: | .00 | NET: | 1,419.97 |
| 74830 | 63340 | | Hotel & Meals Travel Expense | | | | REVISED BUDGET | | | .00 |
| | | | | | | PER 01 | | 303.48 | 303.48 | |
| | | | | | | PER 02 | | 9.33 | 312.81 | |
| | | | | | | PER 03 | | 10.19 | 323.00 | |
| | | | | | | PER 04 | | 16.35 | 339.35 | |
| 22/06 | 1649 | 06/30/22 | GNI MAY | | | | | 20.92 | 360.27 | |
| | BREM CARD | | meal board meeting attendees | | | | | | | |
| | | | TIM TERRILL - BENSONS 1896 EATING AND D | | | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | 360.27 | | CREDITS: | .00 | NET: | 360.27 |
| 74830 | 64090 | | Office Supplies | | | | REVISED BUDGET | | | .00 |
| | | | | | | PER 02 | | 1.76 | 1.76 | |
| | | | | | | PER 03 | | 34.72 | 36.48 | |
| | | | | | | PER 04 | | 35.81 | 72.29 | |
| 22/06 | 1649 | 06/30/22 | GNI MAY | | | | | 18.09 | 90.38 | |
| | BREM CARD | | mailing of guidebooks | | | | | | | |
| | | | TIM TERRILL - USPS PO 2611000401 | | | | | | | |
| | | | LEDGER BALANCES --- DEBITS: | | 90.38 | | CREDITS: | .00 | NET: | 90.38 |
| | | | GRAND TOTAL --- DEBITS: | | 169,393.24 | | CREDITS: | -79,185.32 | NET: | 90,207.92 |

27 Records printed

** END OF REPORT - Generated by Korie Wiggins **



PROTECTING THE FIRST 400 MILES

IMMEDIATE PRESS RELEASE 7/5/22

Media Contact

Tim Terrill

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www.mississippiheadwaters.org

322 Laurel St.

Brainerd, MN 56401

Mississippi Headwaters Board Approves of Crow Wing Land Use Ordinance

One of the duties of the Mississippi Headwaters Board (MHB) is to have consistent planning and zoning regulations with member counties. There is a process outlined in the MHB Comprehensive Plan and state statute that requires the MHB to certify those local updates that affect our jurisdictional area when a county adds, subtracts, or modifies language in their planning and zoning ordinance. Crow Wing county recently held public meetings and passed a modified ordinance at their April county board meeting. They then brought the modified ordinance for review and certification before the MHB board at their May board meeting. The board reviewed, asked critical questions, and certified the ordinance because it was consistent with the rules and regulations in the MHB Comprehensive Plan. This is one way that agencies can work together to make sure the public is receiving consistent regulations across 400 miles of the Mississippi river without having contradictory rules.

Carrie Ruud

Senate District 10
3233 Minnesota Senate Building
95 University Ave. West
St. Paul, MN 55155-1606
Office Phone: (651) 296-4913
Email: sen.carrie.ruud@senate.mn



Senate

State of Minnesota

July 19, 2022

Minnesota Department of Natural Resources
Commissioner Sarah Strommen
500 Lafayette Road
Saint Paul, Minnesota 55155

Dear Commissioner Strommen,

I recently had a conversation with Tim Terrill with the Mississippi Headwaters Board regarding the Sheep Ranch parcels which is part of the Minnesota Heritage Forest Project. My understanding that in 2020, The Conservation Fund (TCF) bought 72,000 acres of critical forestlands lands from Potlach to keep the forestlands from being further divided and to retain working forests in northern Minnesota; over 30,000 acres sit within Headwaters Counties. Its goal is to hold the parcels for roughly 10 years while working with county, state, tribal and other local government units to find the best conservation and sustainable management of these forest lands. Through the Mississippi Headwaters Habitat Corridor Program, the Trust for Public Land (TPL) is prepared to purchase 2,560 acres, (the Sheep Ranch property) that is sandwiched between Paul Bunyan State Forest and Hubbard County. The DNR would receive the land to append to the state forest. Hubbard County has already approved the Sheep Ranch acquisition and the money for the purchase (approximately \$3-\$5 million) ... this of course has been appropriated by the Minnesota Legislature to the Habitat Corridor Project and LSOHC has approved proceeding. The DNR, while previously indicating an interest for many years in owning the Sheep Ranch property, has stalled this acquisition while evaluating all TCF parcels to determine their highest priority for permanent ownership among the Minnesota Heritage Forest acres in the MHB counties. The DNR wishes to be efficient in the transfer of parcels to them by preparing a large appraisal of all the Heritage Forest parcels instead of one by one (this process is expected to take over 3 years).

This DNR approach might appear efficient at first glance—however, the Mississippi Headwaters Habitat Corridor Project (MHHCP) could move forward immediately with the purchase of the Sheep Ranch property and save public money (the DNR could agree to remove the larger process and proceed with an appraisal since the funding and approvals are in place). The Sheep Ranch property is unique... it has multiple lakes and significant development potential—while most of the purchased Potlatch land is industrial forest land inventory without significant water amenities or development potential (the Sheep Ranch could be managed separately). The DNR process and timeline on the

COMMITTEES: Environment and Natural Resources Policy and Legacy Finance, Chair • Environment and Natural Resources Finance, Vice Chair • Aging and Long-Term Care Policy • Mining and Forestry Policy

SERVING: Aitkin and Crow Wing Counties



Sheep Ranch could cost the public millions of dollars rather than if the MHHCP directly proceed with the project.

I would ask that the DNR release the Sheep Ranch property from their larger internal prioritization process and allow the MHHCP to proceed forward with their process. That way we could utilize the best of both processes by allowing transparency through the DNR prioritization process and efficiency through the MHHCP process.

Sincerely,

A handwritten signature in black ink that reads "Carrie Ruud". The signature is written in a cursive, flowing style.

Carrie Ruud
Senate District 10

Planning and Zoning

CW7a22- Magnus Variance- Decision



PLANNING COMMISSION/BOARD OF ADJUSTMENT
 June 16, 2022
 5:00 PM

Historic Court House, 3rd Floor, County Board Room
 326 Laurel Street, Brainerd MN 56401
 (218) 824-1125, Fax (218) 824-1126, Web: www.crowwing.us

PUBLIC HEARING NOTICE

Applicant: Magnus, Paul R & Denise A - Variance

Site Address: 12669 Executive Acres Rd, Brainerd, MN 56401

Site Location: Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota

Request:

Variance for:

1. 30 cubic yards of dirt moving in bluff where no dirt moving is allowed without a variance.

To allow: Dirt moving in a bluff to reconstruct new retaining walls and re-establish vegetation, per Certificate of Survey received 05/26/2022.

Notification: Pursuant to Minnesota Statutes Chapter 394, and the Crow Wing County Land Use Ordinance, you are hereby notified of a public hearing before the Crow Wing County Board of Adjustment. Property owners have been notified according to MN State Statute 394.26 & published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Information is available at www.crowwingcountymn.ig2.com
 Please submit your comments in writing including your name and mailing address to (landservices@crowwing.us). Please contact Environmental Services with any questions.



NOTICE OF DECISION

June 16, 2022

Magnus, Paul R & Denise A
12669 Executive Acres Rd
Brainerd, MN 56401

Parcel Number: 53070568

Physical Address: 12669 Executive Acres Rd, Brainerd, MN 56401

Site Location: Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota

Your Variance application was recommended for approval to the Mississippi Headwaters Board on June 16, 2022, by the Board of Adjustment. Your application will be placed on the next available Mississippi Headwaters Board meeting.

Your Variance application was recommended for denial to the Mississippi Headwaters Board on June 16, 2022, by the Board of Adjustment. Your application will be placed on the next available Mississippi Headwaters Board meeting.

Your Variance application was tabled on June 16, 2022, by the Board of Adjustment. Your application will appear again before the Planning Commission at an additional Public Hearing Meeting in the near future.

****Precise language for any amended variance applications and/or conditions will be in the Stated Minutes and Findings of Fact, available at least seven (7) days from the date of this Public Hearing.**

CONDITIONS (marked items apply):

- A vegetation restoration and enhancement plan and soil stabilization plan must be approved by the Crow Wing SWCD and submitted to the County at the time of land use / shoreline alteration permit application. The plan must address and show:
 - The locations of temporary best management practices for erosion control during construction
 - The locations and specific permanent vegetation restorative practices for any existing areas subject to rills or erosion including under the deck, the existing to-be-removed timber stairs, areas adjacent to the retaining walls, and wherever else within the BIZ the SWCD deems necessary.
- The vegetation restoration and enhancement plan must be implemented upon substantial completion of the retaining wall reconstruction project, or upon shoreline alteration permit expiration (2 years), whichever is less.
- Dirt moving amounts may not exceed 30 cubic yards in SIZ 1 and 50 cubic yards in SIZ 2.
- If the variance request to approve is not "certified" as approved by the Mississippi Headwaters Board (MHB), this variance request decision is null and void.

*additional information and signature on the back of this page →

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

- _____
- _____

Land Use Ordinance Requirements:

1. Land use permit(s) approved by County staff

06-16-2022
Date



Planning Commission, Chair

****You may apply online for any required Land Use permits; please contact Crow Wing County Land Services (218)-824-1010 with any questions you might have.**



Crow Wing County – Planning Commission
Summary of Record
June 16, 2022

Property Owner/Applicant: Magnus, Paul R & Denise A

Parcel Number: 53070568

Physical Address: 12669 Executive Acres Rd, Brainerd, MN 56401

Location: Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota

Request:

After-the-Fact Variance for:

1. A 638 square foot deck and hot tub located 26 feet into the top of the bluff.
2. An OHW setback of 40 feet to 638 square foot deck and hot tub where 150 feet is required.
3. A 276 square foot patio located 26 feet into the top of the bluff.
4. A second Water Oriented Accessory Structure (patio) where one is allowed.
5. A 276 square foot patio in SIZ1 where 120 square feet is allowed as a Water Oriented Accessory Structure.

To allow:

- A 362 square foot deck and hot tub, a 276 square foot Water Oriented Accessory Structure (patio), per Certificate of Survey received 05/26/2022.

AND

Variance for:

1. 30 cubic yards of dirt moving in bluff where no dirt moving is allowed without a variance.

To allow: Dirt moving in a bluff to reconstruct new retaining walls and re-establish vegetation, per Certificate of Survey received 05/26/2022.

Current Zoning: Shoreland District

Existing Impervious Coverage: 10.4%

Proposed Impervious Coverage: N/A%

Chronology of events:

- May 09, 2022 – Development Review Team Meeting
- May 16, 2022 – Application submitted
- May 25, 2022 – On-site notice published in local newspapers
- June 01, 2022 – Published in local newspapers
- June 02, 2022 – Planning Commission/Board of Adjustment On-site visit
- June 03, 2022 – Notices mailed
- June 16, 2022 – Board of Adjustment Meeting – Decision to recommend approval to the Mississippi Headwaters Board the Variance request with conditions and the After-The-Fact Variance requests with conditions

Packet Information:

- Public Hearing Notice
- Staff Report
- Certificate of Survey
- Aerial wide, Aerial, Aerial TOPO, and FEMA Maps
- On-Site Photos
- Assessor Photos
- Site Details for bluff repair project
- Variance Application
- After-The-Fact Variance Findings of Fact Questions

- Variance Findings of Fact Questions

Agencies Notified and Responses Received:

Center Township: No comment received as of 06/16/2022

MHB: No comment received as of 06/16/2022

Citizen Correspondence: No comment received as of 06/16/2022

DRAFT

June 16, 2022

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a "practical difficulty" according to Minnesota Statute 394.27 Subdivision 7. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are "practical difficulties" in complying with regulations and standards set forth in the Land Use Ordinance.

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes No (5-0 Roll Call Vote, all agree)

Why?

- **The County Ordinance allows property owner to develop and improve their property.**
- **The impervious surface coverage of 10.4% which is below the 25% maximum allowed by Ordinance.**
- **The propose dirt moving is for the replacement of a failing retaining wall in a bluff and with the approved variance the integrity of the bluff will be stabilized.**

2. Is the Variance consistent with the Comprehensive Plan?

Yes No (5-0 Roll Call Vote, all agree)

Why?

- **Protect, preserve and improve the quality of Crow Wing County's lakes, streams and wetlands by minimizing the effects of stormwater runoff with a stormwater plan.**

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes No (5-0 Roll Call Vote, all agree)

Why?

- **The proposed retaining wall will improve the property by maintaining the impervious surface coverage of 10.4%.**

4. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes No (5-0 Roll Call Vote, all agree)

Why?

- **The need for the variance is unique to the property as it will allow the property owner to replace existing failing retaining walls that were constructed prior to any zoning regulations established in 1970.**

5. Will the issuance of a Variance maintain the essential character of the locality?

Yes No (5-0 Roll Call Vote, all agree)

Why?

- **The 30 yards of dirt moving is a minimal amount of change to the existing legal non-conforming failing retaining structure.**

6. Does the need for a Variance involve more than economic considerations?

Yes No (5-0 Roll Call Vote, all agree)

Why?

- **The implementation of the stormwater management plan and vegetation management plan will help protect the integrity of the bluff and the water quality of the Mississippi River.**

7. What is the Township recommendation?

- **None**

8. Other Pertinent Findings: **None presented**

June 16, 2022, Action:

Decision: Motion by Maske; supported by Best to recommend APPROVAL to the Mississippi Headwaters Board the Variance requests for:

1. 30 cubic yards of dirt moving in bluff where no dirt moving is allowed without a variance.

To allow: Dirt moving in a bluff to reconstruct new retaining walls and re-establish vegetation, per Certificate of Survey received 05/26/2022.

Approved Conditions:

1. A vegetation restoration and enhancement plan and soil stabilization plan must be approved by the Crow Wing SWCD and submitted to the County at the time of land use / shoreline alteration permit application. The plan must address and show:
 - a. The locations of temporary best management practices for erosion control during construction
 - b. The locations and specific permanent vegetation restorative practices for any existing areas subject to rills or erosion including under the deck, the existing to-be-removed timber stairs, areas adjacent to the retaining walls, and wherever else within the BIZ the SWCD deems necessary.
2. The vegetation restoration and enhancement plan must be implemented upon substantial completion of the retaining wall reconstruction project, or upon shoreline alteration permit expiration (2 years), whichever is less.
3. Dirt moving amounts may not exceed 30 cubic yards in SIZ 1 and 50 cubic yards in SIZ 2.
4. If the variance request to approve is not "certified" as approved by the Mississippi Headwaters Board (MHB), this variance request decision is null and void.

Roll call vote: Best, Skogen, Maske, Yliniemi, Hales - all voting "Aye"; Unanimous, Motion carried.

Parcel Number: 53070568

Per findings of fact discussed 06/16/2022, on-site conducted 06/02/2022, and as shown on the Certificate of Survey received 05/26/2022 at the Land Services Department; Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota

Findings: As listed above

Date: 07-21-2022

Signature: _____
Chairman



**STATED MINUTES
Crow Wing County
Planning Commission/Board of Adjustment
June 16, 2022, 5:00 P.M.
Lower Floor, Meeting Room #1, Land Service Building
322 Laurel Street, Suite 15, Brainerd, MN 56401**

1. **Roll call:** Don Hales – Chair; Rock Yliniemi, Rick Skogen, Sue Maske, Rebecca Best - present in person

Staff: Jacob Frie; Nicole Hausmann – Land Services

This meeting was conducted virtually as well as in-person for those who chose to be present. A link to this meeting was published and mailed to nearby property owners as part of a written Notice. Inquiring members of the Public and applicants/agents were also given this link to listen, provide testimony, and view the proceedings.

2. **Review and Approve the Meeting Minutes and Findings of Fact from the May 19, 2022 and May 24, 2022, Planning Commission / Board of Adjustment Meetings.**

Action: Motion by Yliniemi; supported by Best to approve the May 19, 2022 and May 24, 2022, Planning Commission / Board of Adjustment Meeting Minutes and Findings of Facts.

Roll call vote: Best, Skogen, Maske, Yliniemi, Hales – all voting “Aye”; Motion passed.

Meeting procedures were presented.

Board Members individually acknowledged they had received and read all comments submitted for the applications on tonight’s Agenda.

3. **Old Business**

3.1 Applicant: Gustason, David R & Patricia E – After-The-Fact Variances

3.2 Applicant: Malkerson, Lester A & 1st National Bank - Variances

4. **New Business**

4.1 Applicant: Magnus, Paul R & Denise A - Variance

4.2 Applicant: Magnus, Paul R & Denise A – After-The-Fact Variances

4.3 Applicant: Barbeau Road Estates LLC - Variances

4.4 Applicant: Braun, Robert H & Mary Katherine - Variance

4.5 Applicant: McKay, Zachary – Conditional Use Permit

4.6 Applicant: Dombrovski, Thomas J & Kimberly M – After-The-Fact Variance

4.7 Applicant: Dombrovski, Thomas J & Kimberly M – Variance

4.8 Applicant: Cook, Daniel G & Heidi M – Variance

4.9 Applicant: Gillette, Michal Anson & Hope Laurie – Variances

4.10 Applicant: Johnson, Douglas T & Judy P – Variance

4.11 Applicant: Flam, Debra A & Donald L Hales - Variances

5. **Matters Not on the Agenda & Adjournment**

Paul & Denise Magnus, property owners were present in-person. Frie read the variance request and the after-the-fact variance requests as well as the property location into the record citing Land Use Ordinance and staff comments. Pointed out the requests on the survey, and the location of the property by the Mississippi River. Reviewed the dirt moving in the bluff, the revegetation and removal of second stairway. Reviewed the deck and patio measurements and both deck and patio were built by property owner without a permit. Mississippi Headwaters Board will make final decision; Board of Adjustment only will make recommendation. Impervious is 10.4%. No comments received.

Hales asked the property owner if he had any additional comments. None presented.

Hales called for public testimony for in-person attendees. Tim Terrill from the Mississippi Headwaters Board reviewed their Comprehensive Plan and bluff impact zones. Hales asked for clarification from Terrill.

Hales called for public testimony for virtual attendees. None presented. Hales then closed public testimony.

Denise & Paul Magnus addressed comments.

Best then read the onsite report into the record. Hales asked if there were any additional comments or discussion. None presented.

The Board then went through the Findings of Fact questions for a variance application.

June 16, 2022, Action:

Decision: Motion by Maske; supported by Best to recommend APPROVAL to the Mississippi Headwaters Board the Variance requests for:

1. 30 cubic yards of dirt moving in bluff where no dirt moving is allowed without a variance.

To allow: Dirt moving in a bluff to reconstruct new retaining walls and re-establish vegetation, per Certificate of Survey received 05/26/2022.

Approved Conditions:

1. A vegetation restoration and enhancement plan and soil stabilization plan must be approved by the Crow Wing SWCD and submitted to the County at the time of land use / shoreline alteration permit application. The plan must address and show:
 - a. The locations of temporary best management practices for erosion control during construction
 - b. The locations and specific permanent vegetation restorative practices for any existing areas subject to rills or erosion including under the deck, the existing to-be-removed timber stairs, areas adjacent to the retaining walls, and wherever else within the BIZ the SWCD deems necessary.
2. The vegetation restoration and enhancement plan must be implemented upon substantial completion of the retaining wall reconstruction project, or upon shoreline alteration permit expiration (2 years), whichever is less.
3. Dirt moving amounts may not exceed 30 cubic yards in SIZ 1 and 50 cubic yards in SIZ 2.
4. If the variance request to approve is not "certified" as approved by the Mississippi Headwaters Board (MHB), this variance request decision is null and void.

Roll call vote: Best, Skogen, Maske, Yliniemi, Hales - all voting "Aye"; Unanimous, Motion carried.

Parcel Number: 53070568

Per findings of fact discussed 06/16/2022, on-site conducted 06/02/2022, and as shown on the Certificate of Survey received 05/26/2022 at the Land Services Department; Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota

June 16, 2022, Planning Commission/Board of Adjustment
For Informational Purposes

Board discussed if they will answer questions separately for deck and patio or answer them together as one request. Skogen asked for clarification from Terrill on Mississippi Headwaters Board policy. The Board then went through the Findings of Fact questions for an after-the-fact variance application.

June 16, 2022, Action:

Decision: Motion by Skogen; supported by Best to recommend DENIAL to the Mississippi Headwaters Board the After-The-Fact Variance requests for:

1. A 638 square foot deck and hot tub located 26 feet into the top of the bluff.
2. An OHW setback of 40 feet to 638 square foot deck and hot tub where 150 feet is required.
3. A 276 square foot patio located 26 feet into the top of the bluff.
4. A second Water Oriented Accessory Structure (patio) where one is allowed.
5. A 276 square foot patio in SIZ1 where 120 square feet is allowed as a Water Oriented Accessory Structure.

To allow:

- A 362 square foot deck and hot tub, a 276 square foot Water Oriented Accessory Structure (patio), per Certificate of Survey received 05/26/2022.

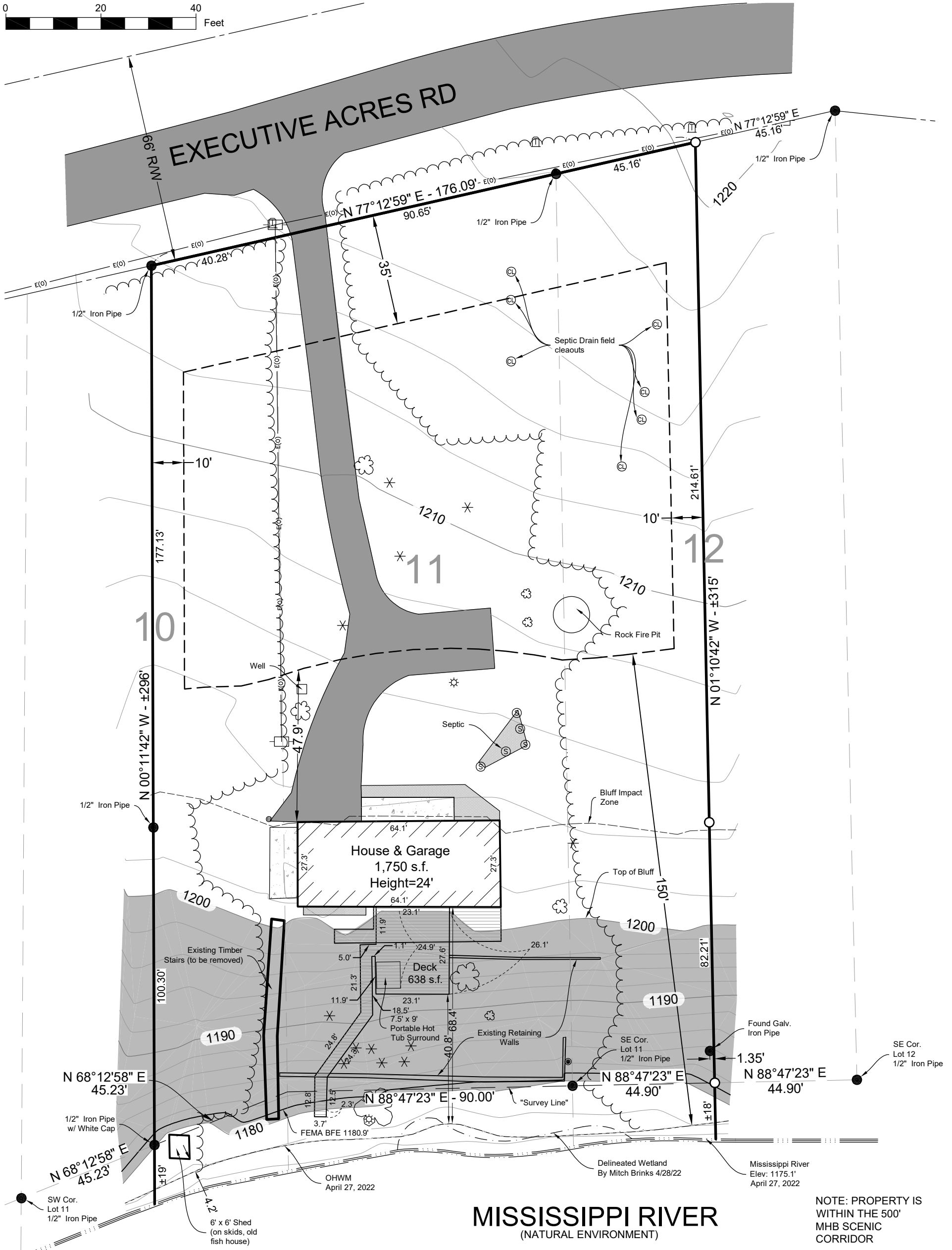
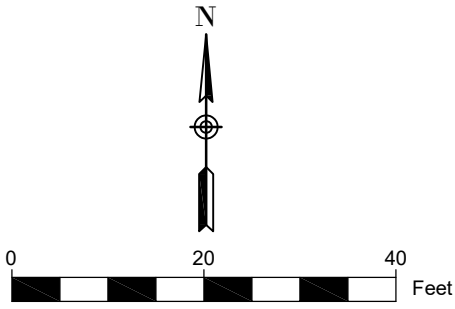
Roll call vote: Best, Skogen, Maske, Hales - all voting "Aye"; Yliniemi – voting "Nay"; (4-1 vote) Motion carried.

Parcel Number: 53070568

Per findings of fact discussed 06/16/2022, on-site conducted 06/02/2022, and as shown on the Certificate of Survey received 05/26/2022 at the Land Services Department; Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota

Certificate of Survey

THE E 1/2 OF LOT 10, LOT 11 & THE W 1/2 OF LOT 12
EXECUTIVE ACRES
CROW WING COUNTY, MN



MISSISSIPPI RIVER (NATURAL ENVIRONMENT)

NOTE: PROPERTY IS
WITHIN THE 500'
MHB SCENIC
CORRIDOR

- Indicates Iron Monument Found
 - Indicates Iron Monument Set, Marked RLS 51693
 - Asphalt Surface
 - Concrete Surface
 - Mulch Landscaping
 - Wood Deck
 - Bluff
- Orientation of this bearing system is the Crow Wing County Coordinates NAD83 (2011)
- Elevations shown are based on the North American Vertical Datum of 1988

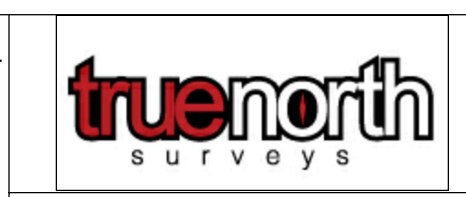
Parcel Area Above OHW : 51,632 s.f. Impervious surface: 5,382 s.f. Impervious surface coverage: 10.4% CWC PID#: 53070568

Client Name: Paul Magnus

Survey By: JMB
I HEREBY CERTIFY THAT THIS PLAN, SURVEY OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE STATE OF MINNESOTA

Drawn By: JMB

Checked By: JMB
SIGNATURE: *Jacob M. Backowski* DATE: 05/26/2022
JACOB M. BACKOWSKI MN LICENSE NO. 51693



PROJECT NO. 2022-69

7388 LEAF LANE
BRainerd, MN 56401
(320)360-0157



**PLANNING COMMISSION/BOARD OF ADJUSTMENT
June 16, 2022, 5:00 P.M.**

Land Service Building, Lower Level, Meeting Room #1
322 Laurel Street, Brainerd MN 56401
(218) 824-1010, Fax (218) 824-1126, Web: www.crowwing.us

PUBLIC HEARING INFORMATION

Property Owner: Magnus, Paul R & Denise A

Parcel Number: 53070568

Physical Address: 12669 Executive Acres Rd, Brainerd, MN 56401

Site Location: Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota

Request:

After-the-Fact Variance for OHW setback to deck with hot tub.

After-the-Fact Variance for deck with hot tub into the top of a bluff.

After-the-Fact Variance for patio into the top of a bluff.

After-the-Fact Variance for second Water Oriented Accessory Structure (patio).

After-the-Fact Variance for Water Oriented Accessory Structure that exceeds 120 square feet.

Variance for dirt moving in a bluff.

Notification: Pursuant to Minnesota Statutes Chapter 394, and the Crow Wing County Land Use Ordinance, you are hereby notified of a public hearing before the Crow Wing County Planning Commission / Board of Adjustment. Property owners have been notified according to MN State Statute 394.26 & published in the Brainerd Dispatch. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: The final information packet will be available for review after June 9, 2022, at <http://crowwingcountymn.igm2.com>.

Please submit comments in writing, including your name and mailing address, to (landservices@crowwing.us).

Any and all comments received will be presented to Board Members prior to the start of the Meeting.

Comments received between 5:00PM June 8 2022, and 3:00PM June 16, 2022, will be emailed to the Board members and also printed for them for review prior to the June 16, 2022, 5:00PM meeting. Comments that are received prior to 5:00PM June 8, 2022, will be included in the Public online information packet that will be posted on the Crow Wing County Website.

These meetings will be conducted in a manner compliant with guidance issued by local, state, and federal governing authorities as related to the COVID-19 pandemic. Written comments regarding the following application will be accepted via mail or email any time prior to the June 16, 2022, Hearing. Any persons wishing to provide in-person Public Testimony will be allowed to do so at this Hearing. This Hearing will be conducted virtually via Microsoft Teams, to allow any virtual Public Testimony in addition to in-person Testimony. Comments may be submitted to Land Services, 322 Laurel St, Suite 15, Brainerd, MN 56401 or landservices@crowwing.us

Persons wishing to attend virtually and/or provide public testimony via phone or virtually at the meeting may join via Microsoft Teams with the following link: <https://bit.ly/PCBOA>

or call +1 218-302-1725 and enter the Conference ID: 797 394 749#

Please contact Land Services with any questions: 218-824-1010



NOTICE OF DECISION

****This letter is NOTICE to inform you of the results from the Public Hearing held on June 16, 2022, regarding the following application:**

Property Owner/Applicant: Magnus, Paul R & Denise A

Parcel Number: 53070568

Physical Address: 12669 Executive Acres Rd, Brainerd, MN 56401

Location: Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota

The following request(s) were recommended for denial to the Mississippi Headwaters Board by the Planning Commission / Board of Adjustment at the meeting held June 16, 2022:

After-the-Fact Variance for:

1. A 638 square foot deck and hot tub located 26 feet into the top of the bluff.
2. An OHW setback of 40 feet to 638 square foot deck and hot tub where 150 feet is required.
3. A 276 square foot patio located 26 feet into the top of the bluff.
4. A second Water Oriented Accessory Structure (patio) where one is allowed.
5. A 276 square foot patio in SIZ1 where 120 square feet is allowed as a Water Oriented Accessory Structure.

To allow:

- A 362 square foot deck and hot tub, a 276 square foot Water Oriented Accessory Structure (patio), per Certificate of Survey received 05/26/2022.

AND

The following request was recommended for approval to the Mississippi Headwaters Board by the Planning Commission / Board of Adjustment at the meeting held June 16, 2022:

Variance for:

1. 30 cubic yards of dirt moving in bluff where no dirt moving is allowed without a variance.

To allow: Dirt moving in a bluff to reconstruct new retaining walls and re-establish vegetation, per Certificate of Survey received 05/26/2022.

CONDITIONS:

For the variance for dirt moving request:

1. A vegetation restoration and enhancement plan and soil stabilization plan must be approved by the Crow Wing SWCD and submitted to the County at the time of land use / shoreline alteration permit application. The plan must address and show:
 - a. The locations of temporary best management practices for erosion control during construction
 - b. The locations and specific permanent vegetation restorative practices for any existing areas subject to rills or erosion including under the deck, the existing to-be-removed timber stairs, areas adjacent to the retaining walls, and wherever else within the BIZ the SWCD deems necessary.

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

2. The vegetation restoration and enhancement plan must be implemented upon substantial completion of the retaining wall reconstruction project, or upon shoreline alteration permit expiration (2 years), whichever is less.
3. Dirt moving amounts may not exceed 30 cubic yards in SIZ 1 and 50 cubic yards in SIZ 2.
4. If the variance request to approve is not "certified" as approved by the Mississippi Headwaters Board (MHB), this variance request decision is null and void.

Please call Crow Wing County Land Services (218)-824-1010 with any questions you may have.

Nicole Hausmann

Subject: FW: NOTICE - PCBOA PUBLIC HEARING 06-16-2022 After-The-Fact Variances & Variance - Magnus
Attachments: COS received 05.26.2022.PDF; VAR App.pdf; NOTICE-PCBOA- ATF VAR - Magnus - 06.16.2022.pdf

From: Nicole Hausmann
Sent: Friday, June 3, 2022 1:07 PM
To: Adam Maleski <adam@cswswcd.org>; Sheila Boldt <Sheila@cswswcd.org>; Tim Terrill <timt@mississippiheadwaters.org>; Doug Houge <Doug.Houge@crowwing.us>; Coralea Borden <mcborden@brainerd.net>
Cc: Stephany Hanson <Stephany.Hanson@crowwing.us>; Shannon Mehr <Shannon.Mehr@crowwing.us>; Tamra Perleberg <Tamra.Perleberg@crowwing.us>
Subject: NOTICE - PCBOA PUBLIC HEARING 06-16-2022 After-The-Fact Variances & Variance - Magnus

Property Owner/Applicant: Magnus, Paul R & Denise A

Parcel Number: 53070568

Physical Address: 12669 Executive Acres Rd, Brainerd, MN 56401

Location: Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota

Requests:

After-the-Fact Variance for:

1. A 638 square foot deck and hot tub located 26 feet into the top of the bluff.
2. An OHW setback of 40 feet to 638 square foot deck and hot tub where 150 feet is required.
3. A 276 square foot patio located 26 feet into the top of the bluff.
4. A second Water Oriented Accessory Structure (patio) where one is allowed.
5. A 276 square foot patio in SIZ1 where 120 square feet is allowed as a Water Oriented Accessory Structure.

AND

Variance for:

1. 30 cubic yards of dirt moving in bluff where no dirt moving is allowed without a variance.

This is a NOTICE informing you that an application has been made before the Planning Commission/Board of Adjustment at a date in the near future. This Notice is being sent in order to give adequate time to review the application and make recommendations in a timely manner prior to the County's Public Hearing Process.

Attached to this NOTICE OF PUBLIC HEARING is a copy of the NOTICE, the survey, and the application. These files can also be viewed in person at the Land Services Office.

The Planning Commission/Board of Adjustment members conducted the **On-Site Visits back on June 2, 2022 for this property.**

Please review the attached material and submit your written comments and/or concerns, whether pro or con, to the Land Services Department at least one (1) week prior to the Hearing.

The Planning Commission/Board of Adjustment values the input and takes the concerns into consideration when making their decisions.

Sincerely,
Nicole

Nicole Hausmann
Customer Service Specialist

Office: (218) 824-1010

Direct: (218) 454-7481

www.crowwing.us

Land Services
322 Laurel Street Suite 15
Brainerd, MN 56401

Excellent customer service is our top priority. Please let me know if I was helpful!

[Customer Service Survey](#)



Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

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Staff Report

Property Owner/Applicant: Magnus, Paul R & Denise A

Parcel Number: 53070568

Physical Address: 12669 Executive Acres Rd, Brainerd, MN 56401

Location: Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota

Application Submitted: 05/16/2022

Action Deadline: 07/16/2022

60 Day Waiver signed: N/A

Wetland Delineation: 04/28/2022

Septic Compliance Inspection: 05/13/2022 - passing

Current Zoning: Shoreland District

Request:

After-the-Fact Variance for:

1. A 638 square foot deck and hot tub located 26 feet into the top of the bluff.
2. An OHW setback of 40 feet to 638 square foot deck and hot tub where 150 feet is required.
3. A 276 square foot patio located 26 feet into the top of the bluff.
4. A second Water Oriented Accessory Structure (patio) where one is allowed.
5. A 276 square foot patio in SIZ1 where 120 square feet is allowed as a Water Oriented Accessory Structure.

To allow:

- A 362 square foot deck and hot tub, a 276 square foot Water Oriented Accessory Structure (patio), per Certificate of Survey received 05/26/2022.

AND

Variance for:

1. 30 cubic yards of dirt moving in bluff where no dirt moving is allowed without a variance.

To allow: Dirt moving in a bluff to reconstruct new retaining walls and re-establish vegetation, per Certificate of Survey received 05/26/2022.

Existing Impervious Coverage: 10.4%

06-02-2022 On-Site Comments: Best, Maske, Skogen, Frie, Hausmann, Perleberg, Kostohryz:

- The existing retaining walls are failing and need to be replaced.
- There is considerable erosion on the bluff and underneath the deck.
- There are currently two walkways/stairways on the property and one needs to be removed.
- There are no similar structures in the area with similar setbacks.
- The lower deck was built by the property owner without a permit. The deck does not meet setbacks and was built in the bluff.
- The property owner removed vegetation to build the deck.
- There is an existing upper deck with a wood patio now underneath which leads out to the deck with a portable hot tub.

05/09/2022 Development Review Team Meeting Notes:

- Jake reviewed request submitted
 - Deck is not meeting OHW setback
 - Size and distance needed on COS
 - There is a hot tub on top of the deck
 - Walkway meets requirements of ordinance
 - Needs to be permitted but no variance needed
 - Remove existing walkway so no variance request will be required
 - Needs to be removed asap
 - Variance needed for dirt moving to improve retaining walls
- Paul just received certificate of survey from surveyor
- An on-site visit was already completed with ESS, Jake and property owner
- There is an erosion issue on property
 - Paul cleared poison ivy as his wife is allergic
 - Jake recommended working with SWCD or Landscaper to fix erosion issues
- Discussion on Public Hearing process
 - Deck could be a struggle as it is in a bluff zone
- Paul mentioned the hot tube is portable
- Discussion on on-site visit with Planning Commission
- A plan should be submitted to us on landscaping
- Applicant needs to submit by May 18 for attending June public Hearing
- Discussion on wetlands
- Review of septic compliance
 - Scheduled for Friday, 5/13
- Stormwater management plan will be required
 - Work with SWCD
- Replacing stone wall with boulders
- Discussion of dirt moving and requirements in bluff/SIZ
 - 30 cubic yards of dirt moving
 - If a CUP is required, reviewed additional items needed
 - Grading plan
 - Erosion control plan
- Review of natural vegetation and trees in the bluff zone
 - Cannot remove any of this vegetation or trees
 - Needs to stay natural
 - The bluff is a restricted area
- Mississippi Headwaters will make final decision after Planning Commission makes recommendation at Public Hearing
- AFT VAR for deck and variance for dirt moving
- Nicole discuss next steps:
 - COS
 - Fee \$546
 - Variance application

Parcel #53070568 1.23 Acres Zoning: Shoreland District; Mississippi)

This parcel was created by the plat of Executive Acres, 1968

This Parcel is Abstract Torrens – Recording fees will be: \$46.00

Permit History:

- **4/9/1992 Permit to install septic system**
- **7/15/1992 Certificate of Install**
- **6/27/2005 Compliance Inspection – passing**
- **6/14/2010 Permit to upgrade septic system**
- **6/15/2010 Certificate of Install**

- 4/9/2018 Compliance Inspection – passing
- 4/7/2022 Permit under review for Shoreland Alteration

Agencies Notified and Responses Received:

Center Township: No comment received as of 06/16/2022

MHB: No comment received as of 06/16/2022

Citizen Correspondence: No comment received as of 06/16/2022

Potential Conditions:

For the after-the-face variance for the deck and/or patio request:

1. A land use permit application for the stairway and deck must be submitted to the County by 7/20/2022.
2. A vegetation restoration and enhancement plan and soil stabilization plan must be approved by the Crow Wing SWCD and submitted to the County at the time of land use / shoreline alteration permit application. The plan must address and show:
 - a. The locations of temporary best management practices for erosion control during construction
 - b. The locations and specific permanent vegetation restorative practices for any existing areas subject to rills or erosion including under the deck, the existing to-be-removed timber stairs, areas adjacent to the retaining walls, and wherever else within the BIZ the SWCD deems necessary.
3. The existing timber stairs shown on the COS received 5/26/2022 must be removed by 11/1/2022. Their former location must be revegetated according to the approved SWCD by 11/1/2022.
4. The vegetation restoration and enhancement plan must be implemented by 11/1/2022.
5. If the after-the-face variance request to approve is not “certified” as approved by the Mississippi Headwaters Board (MHB), this variance request decision is null and void.

For the variance for dirt moving request:

1. A vegetation restoration and enhancement plan and soil stabilization plan must be approved by the Crow Wing SWCD and submitted to the County at the time of land use / shoreline alteration permit application. The plan must address and show:
 - a. The locations of temporary best management practices for erosion control during construction
 - b. The locations and specific permanent vegetation restorative practices for any existing areas subject to rills or erosion including under the deck, the existing to-be-removed timber stairs, areas adjacent to the retaining walls, and wherever else within the BIZ the SWCD deems necessary.
2. The vegetation restoration and enhancement plan must be implemented upon substantial completion of the retaining wall reconstruction project, or upon shoreline alteration permit expiration (2 years), whichever is less.
3. Dirt moving amounts may not exceed 30 cubic yards in SIZ 1 and 50 cubic yards in SIZ 2.
4. If the variance request to approve is not “certified” as approved by the Mississippi Headwaters Board (MHB), this variance request decision is null and void.

Request:

After-the-Fact Variance for:

1. A 638 square foot deck and hot tub located 26 feet into the top of the bluff.
2. An OHW setback of 40 feet to 638 square foot deck and hot tub where 150 feet is required.
3. A 276 square foot patio located 26 feet into the top of the bluff.
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AND

Variance for:

1. 30 cubic yards of dirt moving in bluff where no dirt moving is allowed without a variance.

To allow: Dirt moving in a bluff to reconstruct new retaining walls and re-establish vegetation, per Certificate of Survey received 05/26/2022.

Per findings of fact discussed 06/16/2022, on-site conducted 06/02/2022, and as shown on the Certificate of Survey received 05/26/2022 at the Land Services Department; Located on E 1/2 LOT 10 & LOT 11 & W1/2 LOT 12...; Center Township, Crow Wing County, Minnesota















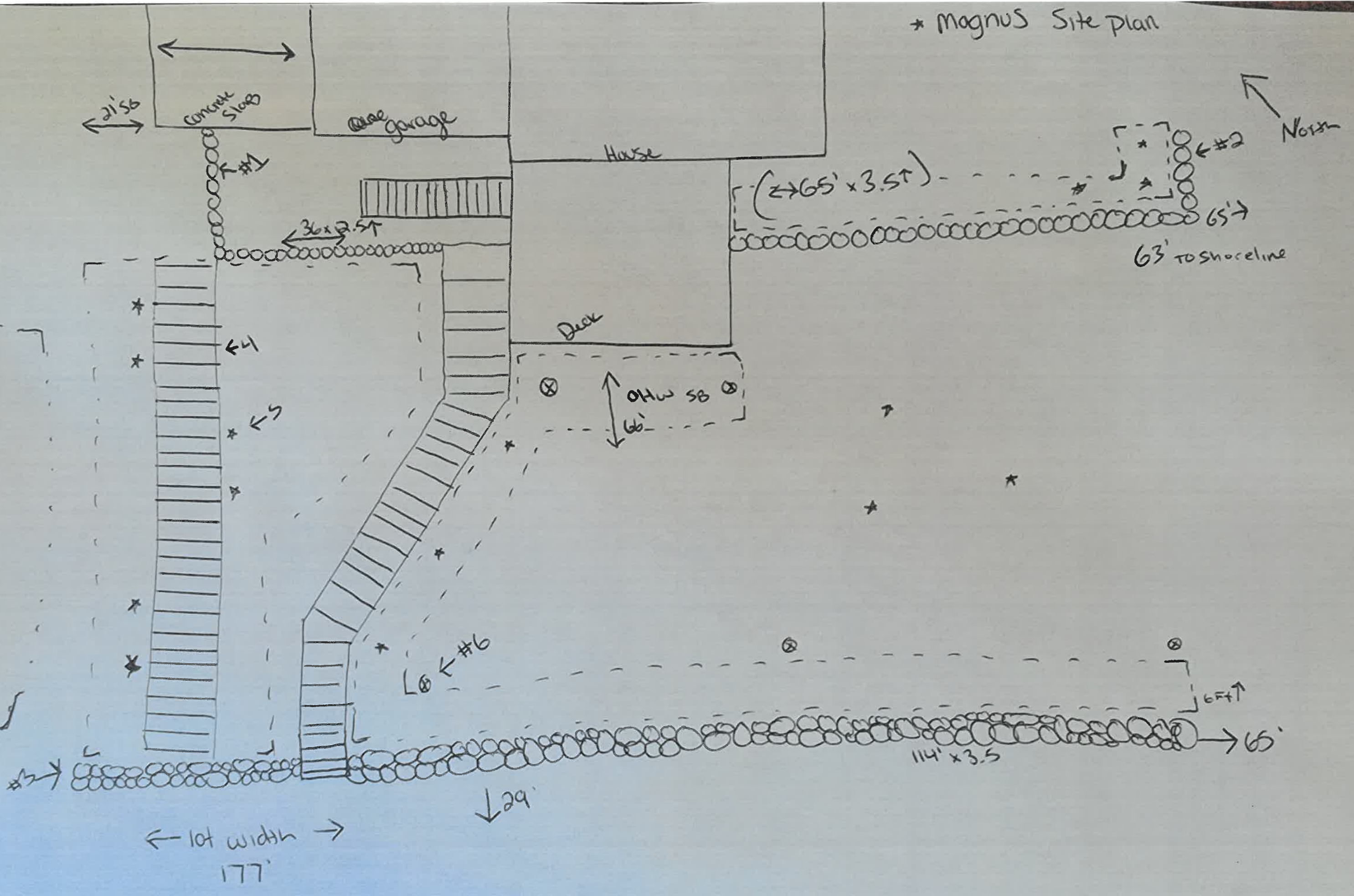
Magnus Site Details

1. Install 36' x 2.5' boulder retaining wall to prevent further erosion near the stairs and garage.
2. Tear out failed retaining wall and replace with a new boulder retaining wall that is 65' x 3.5', to prevent further erosion.
3. Tear out failed and poorly designed retaining wall consisting of concrete, metal, and insulation. Replace with 114' x 3.5' boulder retaining wall to help prevent erosion and provide stability.

Regarding 1-3, the total estimated dirt moving is 12-15 yards. Dirt moving will be kept to a minimum.

4. Remove rotting and dangerous wooden stairs, seed and erosion netting will cover the exposed soil.
5. Plant 19 ninebarks to help with stormwater and erosion.
6. Plant 5 jackpines to help with stormwater and drainage, 2 will be placed near the deck.
7. All dotted areas will be properly seeded with a shade, sun, or wildflower mixture and receive properly installed erosion netting.
8. Any remaining exposed soil will be covered with seed and erosion netting.

* Magnus Site Plan



Magnus

ZECK, CHARLES JOHN & KARLA L
12573 EXECUTIVE ACRES RD
BRAINERD, MN 56401

LANG FAMILY REV LIVING TRUST
THOMAS A & CAROL A LANG, TRU
12589 EXECUTIVE ACRES RD
BRAINERD MN 56401,

PEARSON, CODY D & ERICA
12615 EXECUTIVE ACRES RD
BRAINERD MN 56401,

ORESKOVICH, CASEY
12633 EXECUTIVE ACRES RD
BRAINERD MN 56401,

HERSHEY, ROBERT V & JOANNE E
12647 EXECUTIVE ACRES RD
BRAINERD MN 56401

MAGNUS, PAUL R & DENISE A
12669 EXECUTIVE ACRES RD
BRAINERD MN 56401

PETERSON, TIM J & ALLISON A
12701 EXECUTIVE ACRES RD
BRAINERD MN 56401,

NEFF, GREGORY A & JENNIFER M
12729 EXECUTIVE ACRES RD
BRAINERD MN 56401

SISTAD, JORDYN L & MILAN C
12751 EXECUTIVE ACRES RD
BRAINERD, MN 56401

IRVINE, PATRICIA A & PETER M
ANDREA E FALLON & DAVID FALL
12779 EXECUTIVE ACRES RD
BRAINERD, MN 56401,

NICHOLS, JEFFREY H &
CHERYL R SEVERSON
12799 EXECUTIVE ACRES RD
BRAINERD, MN 56401,

ERICKSON, PAUL & MACKENZIE
12690 EXECUTIVE ACRES RD
BRAINERD, MN 56401

WATSON, TODD C & JENNIFER
12582 EXECUTIVE ACRES RD
BRAINERD MN 56401

JONES, ROBERT HUGH
12674 EXECUTIVE ACRES RD
BRAINERD, MN 56401

MILES, JACOB & AMBER
12726 EXECUTIVE ACRES RD
BRAINERD MN 56401

PETERSON, TIM J &
RASINSKI, ALLISON A
12701 EXECUTIVE ACRES RD
BRAINERD MN 56401,

SWCD
322 Laurel St. Suite 22
Brainerd, MN 56401

Commissioner Houge - email

Center Township
13110 Borden Rd
Merrifield, MN 56465

Mississippi Headwaters Board
Tim Terrill
322 Laurel St.
Brainerd, MN 56401

01. Environmental Services 09. Variance Application App. # 18659, UID # 60518
App. Status: Pending Review

Crow Wing County
322 Laurel St. Ste 15
Brainerd, MN 56401

Property Information

| Legacy PIN | PIN | Township | Lake | Physical Address | Owner | Owner Address | Section Township Range | Zoning District(s) | Acres |
|-----------------|----------|-----------------|-------------------|---------------------------------------------|---------------------------|--------------------------|-------------------------------------------------|--------------------|-------|
| 531010000110009 | 53070568 | CENTER TOWNSHIP | MISSISSIPPI RIVER | 12669 EXECUTIVE ACRES RD BRAINERD, MN 56401 | MAGNUS, PAUL R & DENISE A | 12669 EXECUTIVE ACRES RD | S:7.00000000 T:134.00000000 R:27.00000000 | SD | 1.23 |

Are you the property owner? Yes

Landowner Contact information:

Name:
Paul Magnus

Phone:

Email Address:
lowerharbor@gmail.com

Mailing Address:

Required Information

Please provide info about your existing Inspected within the last 3 years septic system:

If septic is proposed or being upgraded, is septic design on file with CWC? On file with Crow Wing County

Did you attend a Development Review Team (DRT) meeting? Yes

Project Specifics

Please indicate type of variance(s) requested: Lake / River Setback

Please explain your request: After-The-Fact Variance for OHW setback for 26 x 23 deck and 8 x 8 hot tub structure on deck. Possible Conditional Use Permit for dirt moving in a bluff zone to reconstruct retaining walls and stabilization of erosion.

Is survey already on file with Crow Wing County? Yes

Findings of Fact

1. Is the variance in harmony with the purpose and intent of the Ordinance? yes

2. Is the variance consistent with the Comprehensive Plan? yes

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance? Why? yes

4. Is the need for a Variance due to circumstances unique to the property and not created by the property owner? Why? yes

5. Will the issuance of a Variance maintain the essential character of the locality? Why? yes

6. Does the need for a Variance involve more than economic considerations? Why? yes

Is this an after-the-fact application? Yes

Findings of Fact - ATF only

Did you fail to obtain a variance/or comply with the applicable requirements before commencing work? Why? yes, I was unaware of the need

Did you attempt to comply with the ordinance by obtaining the proper permits? Why? no, because I was unaware of the need

Did you make a substantial investment in or improvement to the property? yes

Are there other similar structures in the neighborhood? yes

Would the minimum benefits to the County appear to be far outweighed by the detriment you would suffer if forced to move or remove the structure? yes

Terms & Conditions

No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of applications is determined by the Planning Commission/Board of Adjustment at a public meeting as per Minnesota Statute 394 and the Crow Wing County Land Use Ordinance.

Invoice #35134 (05/16/2022)

| Charge | Cost | Quantity | Total |
|----------------------------------------------------|----------|---------------------------|-----------------|
| Recording Fee added 05/16/2022 12:23 PM | \$46.00 | x 1 | \$46.00 |
| Variance Application Fee added 05/16/2022 12:23 PM | \$500.00 | x 1 | \$500.00 |
| Grand Total | | | |
| | | Total | \$546.00 |
| | | Payment 05/16/2022 | \$546.00 |
| | | Due | \$0.00 |

Approvals

| Approval | Signature |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Applicant | Paul Magnus - 05/16/2022 12:27 PM - witnessed by Tamra K. Perleberg b4f69037fa68780a27c57128bed1dfa6 287685a95d36c96999fb03978bc0f952 |
| #1 Environmental Services Staff (Reviewed) | Nicole Hausmann - 05/16/2022 1:50 PM 7cae3e2c09de303cfbbfd0106e73f0e4 e1de5ac3d1e8fbc42b1b84b1478720c2 |
| #2 Board Approval | |

Public Notes

Text:

File(s):

Internal Notes

Text: 05.16.2022 - Application, COS, Wetland delineation, Septic CI and fee received, NLH

File(s): File 1: Site_Plan_53070568.pdf
 Site_Plan_53070568.pdf

[Print View](#)

**** DUPLICATE ****

Crow Wing County

Date: 5/16/2022 12:26 PM
Office: LSAdmin Mach ID: LSCNT5D22
Cashier:LS4
Batch: 44936 Tran #: 37
=====

Land Use Applications

Receipt #: 01393760

Name: Paul Magnus

Cashier: TKP

Info:

Parcel ID: 53070568

09200 Variance - Residen \$500.00

Org: 01510511 Object: 51550

09230 Recording Fee \$46.00

Org: 01500501 Object: 55300

Payment Total: \$546.00

=====

| | |
|--------------------|----------|
| Transaction Total: | \$546.00 |
| Check Tendered : | \$546.00 |


=====

Checks presented:

PAUL R MAGNUS
DENISE A MAGNUS
12669 EXECUTIVE ACRES RD
BRAINERD, MN 56401

5046
63-751/631 11205

05/16/2022
Date

Pay to the Order of Crow Wing County \$ 546.00
Five Hundred & forty six dollars & 00/100 Dollars  Photo Safe Deposit® Details on back

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Wells Fargo Bank, N.A.
Florida
wellsfargo.com

For Variance Tax Paul R Magnus

DISCLAIMER:

Please verify that all parcels intended to be paid are included on your receipt. Crow Wing County will not be liable for penalty, interest, or costs for taxes not paid in a timely manner.

Excellent customer service is our top priority.

Please take a moment to tell us how we did today by completing a short survey at:

<https://www.crowwing.us/90/Land-Services>



Thank you for your payment.

Action/Discussion

MHB Letter of Support to Comm. Strommen- Action
Resourcetaimment surveys- Discussion
Executive Directors report- Discussion



PROTECTING THE FIRST 400 MILES

Mississippi Headwaters Board

Crow Wing County Land Service Bldg. - 322 Laurel St. Ste. 34- Brainerd, MN 56401

Web Site: www.mississippiheadwaters.org

July 22, 2022

Dept. of Natural Resources
500 Lafayette Rd.
St. Paul, MN 55155

Dear Commissioner Sarah Strommen,

The **Mississippi Headwaters Board (MHB)** is an eight-county (Aitkin, Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca, and Morrison) joint-powers board which was united in 1980 with the signing of the Joint-Powers Agreement (Appendix 5). In 1981, the Minnesota legislature duly authorized MHB to preserve and protect the outstanding and unique natural, scientific, historical, recreational, and cultural values of the first 400 miles of the Mississippi River. (See Minn. Stat. § 103F.361, Subd. (1) and (2); Minn. Stat. § 103F.361-377, Appendix 6.). The MHB's mission is to enhance and protect outstanding and unique natural, scientific, historical, recreational, and cultural values in the first 400 miles of the Mississippi River from its source at Lake Itasca in Clearwater County to the southerly boundary of Morrison County. To learn more about our formation and history, please go to <https://www.mississippiheadwaters.org/> and click on the Living History video.

The Mississippi Headwaters Board is supporting the proposal to remove the sheep ranch parcels from the DNR statewide appraisal process because the property is unique being that it contains multiple lakes and significant development potential unlike other purchased Potlach land by The Conservation Fund. The MHB board realizes that any delay will cause a significant increased expense to the Minnesota taxpayers and that the Miss. Headwaters Habitat Corridor program already has funding appropriated by the legislature and approved by the Outdoor Heritage Council to begin the acquisition immediately. Finally, the MHB understands the political climate will be changing next year and will be politically supportive of this modification to the current process to save time, money, and resources. This move will support the MHB Comprehensive Plan goal (pg. 15, C.2) to preserve and protect the habitat and water quality of the Mississippi river and watersheds that drain into it by coordinating partnerships.

If you have any questions please do not hesitate to call our Executive Director at (218) 824-1189 or email at timt@mississippiheadwaters.org.

Sincerely,

Ted Van Kempen, MHB Chair

Resourcetaintment Survey

'22 PYGO

N=27

1. In your opinion, how informed are you about participating in activities like this on and near the Mississippi River?

Not informed 4 slightly informed 15 Moderately 6 Very informed 2

2. How important is the issue of having a place to recreate on a waterbody to you?

Very unimportant 1 somewhat unimportant 1 somewhat important 5 Very important 20

3. Which of the following sources informed you about this event? (circle all that apply)

Local Newspaper 3

Social media 15

Local city website 4

Radio ads in the area

Signs

Word of mouth 12

Other- sister-in-law, 2 friends, work, Aitkin Chamber, American Peat Technology

4. How far did you drive to get to this event? (circle one)

0-5 miles 6 5-10 miles 5 11-20miles 3 21-40 miles 8 greater than 40 miles 5

5. What places today do you plan to visit after this event? (circle all that apply)

a. Local restaurant 20

b. Brewery 13

c. Coffee house 1

d. Retail store 6

e. Entertainment event

f. Historical place 1

6. How much money do you think you will spend today during and after the event? (think about lodging, eating, sightseeing, gas, etc..)

\$20-\$50 15

\$51-\$75 7

\$76-\$100 4

\$100+

7. Have you been to this event before?

YES 1

NO 26

8. Would you NOW consider traveling this section of the Miss. River with friends or relatives now that there is signage and you participated in the event today?

YES 27

NO

Resourcetaintment Survey

Paddle & Pint '22 N= 6

1. In your opinion, how informed are you about participating in activities like this on and near the Mississippi River?

Not informed slightly informed 4 Moderately 2 Very informed

2. How important is the issue of having a place to recreate on a waterbody to you?

Very unimportant somewhat unimportant somewhat important 1 Very important 5

3. Which of the following sources informed you about this event? (circle all that apply)

- Local Newspaper
- Social media 4
- Local city website
- Radio ads in the area
- Signs
- Word of mouth
- Other- friend- 2, TV-1

4. How far did you drive to get to this event? (circle one)

0–5 miles 2 5-10 miles 1 11-20miles 21-40 miles 2 greater than 40 miles 1

5. What places today do you plan to visit after this event? (circle all that apply)

- a. Local restaurant 6
- b. Brewery
- c. Coffee house
- d. Retail store 3
- e. Entertainment event
- f. Historical place

6. How much money do you think you will spend today during and after the event? (think about lodging, eating, sightseeing, gas, etc..)

\$20-\$50 4 \$51-\$75 1 \$76-\$100 \$100+ 1

7. Have you been to this event before?

YES NO 6

8. Would you NOW consider traveling this section of the Miss. River with friends or relatives now that there is signage and you participated in the event today?

YES 6 NO

Executive Director Report

June – July 2022

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Sent press release to newspapers.
5. Sent press release to papers.
6. Reviewed potential variances that may be coming before the Board next month.
7. Emailed Sarah Strommen and asked for a date on when the DNR will make a decision on the Sheep Ranch property based on our discussion at the June board meeting.
8. Applied for a chance to showcase our signage and resourcetainment program at the AMC annual conference workshop

Meetings & Networking

1. Attended Paddle & Pint Resourcetainment event. Over 24 people attended and many of them heard about it through social media.
2. Attended Baxter Miss. Overlook Park meeting as part of the advisory committee. There are over 880 acres available to look at developing a park out of this area. A MHHCP easement is part of the complex and there is planning for a veteran's bike trail to run through the area.
3. Attended Aitkin Paddle Your Glass Off event. Over 100 people attended the event and there is drone footage to play for the biennial conference in 2023.
4. Attended Brainerd Miss. 1W1P to develop an issues forum on water quality, forestry, and groundwater.
5. Attended NCCR meeting and gave an update on our efforts to protect the Mississippi with the MHHCP easement and acquisition program. I also provided the group with our discussion with the DNR Commissioner and they were pleased our board held a discussion with her on the sheep ranch issue.
6. Paddled from Itasca State Park to Gullsvig landing to get length of time and pictures for signage.
7. Sent draft letter to Sen. Ruud about the sheep ranch parcels.
8. Held Smiles on the 'Sippi meeting with partners and finalized details.
9. Held meeting with DNR NE Parks & Rec person to discuss signage at two stretches of the Miss. river. I have modified my request so that no digging will be done on sites and there will be one sign at each landing rather than a whole kiosk.
10. Attended Aitkin Rivers and Lakes Committee meeting to help with planning the Ripplesippi river float in August. Also had discussion about a new landing in Aitkin county.
11. Kayaked Beltrami cty. Rd. 25 to Andrusia.

